

REQUEST FOR QUOTATIONS FOR THE DEVELOPMENT, INSTALLATION AND MAINTENANCE OF A NEW WEBSITE FOR THE REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE FOR THE MEDITERRANEAN SEA (REMPEC)

Issued by: Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC)

RfQ: REM_Quote 02/2026

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Submission Date and Time: 30/04/2026 – midnight (Malta time)

Contents

Section A: Instructions.....	3
Section B: General Information.....	3
Section C: Details of Information Requested.....	4
Section D: Additional Information.....	6
Section E: Financial Bid Form.....	8

SECTION A: INSTRUCTIONS

1) Response to this Request for Quotations is to be submitted on procurement@rempec.org. All submissions will be dealt with in strictest confidence.

SECTION B: GENERAL INFORMATION

1) Purpose

The purpose of this Request for Quotation (RfQ) is for the Provision of the Development, Installation and Maintenance of a New Website for the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC).

2) Beneficiary

The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) is a Regional Activity Centre established within the framework of the Mediterranean Action Plan of the United Nations Environment Programme (UNEP), with a view to coordinating the activities of the Mediterranean coastal States related to the implementation of the Prevention and Emergency Protocol to the Barcelona Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean Sea. The Centre is administered by the International Maritime Organization (IMO) and hosted in Malta by the Maltese Government in terms of a host country agreement signed between the Government of Malta and IMO in 2022.

The beneficiary, being REMPEC is the point of contact for this RfQ. Any communications at tendering stage shall be made on procurement@rempec.org

The last date on which REMPEC shall issue a clarification is 17/04/2026 at 1700hrs. (Malta time). Clarifications requests are to be sent on procurement@rempec.org

3) Scope and Terms & Conditions

Scope

The objective of this RfQ relates to implement a modern, stable, secure, high-performance, user-friendly and multilingual (English and French) website for REMPEC, that reflects the visual identity of REMPEC and highlights its work and mission through tailored content, allowing for smooth communication with its target audiences.

REMPEC invites proposals for the full-stack development of its new official website. The project involves development of a custom design into a high-performance, responsive Content Management System (CMS).

The principal objective is to replace the current legacy portal with a modern, lightweight, and user-friendly platform that serves as a knowledge hub for Mediterranean coastal states.

Terms & Conditions

a) The date of commencement of contract shall be within three days from the signing of the contract by both parties.

b) In cases where the contract is for any reason terminated, REMPEC, apart from other rights under the contract, shall have the right to obtain the same service from other suppliers and all extra cost shall be borne by the defaulting Contractor.

SECTION C: DETAILS OF INFORMATION REQUESTED

1) Specific Project Overview

Project deliverables;

Phase 1: Development & Migration

- Setup of staging and production environments (in coordination with INFO/RAC)
- Development of the Custom Theme and Procurement Module
- Migration of legacy data from rempec.org

Phase 2: Training and Handoff

- Training workshop for REMPEC staff on managing content and procurement offers
- Comprehensive PDF User Manual

Phase 3: Ongoing Support (24-Month Contract)

- Security: Regular patching and firewall monitoring
- Coordinated Updates: Monthly maintenance of WordPress and Plugins, scheduled in liaison with INFO/RAC
- Technical Support: Troubleshooting and minor adjustments.

DESIGN & ASSETS

The developer will work on the basis of the design provided.

- **Design Source:** UI/UX finalized in Figma.
- **Assets:** Style Guide, optimized assets (icons, logos), and material design direction will be provided.
- **Figma Prototype:** [Click here to view the Design.](#)

SITEMAP & ARCHITECTURE

➤ **Global Header Elements**

- Language Switcher: EN / FR (Multilingual support required).
- Emergency Contact: Prominent CTA for 24/7 emergency lines.

- Utility Info: Office hours, Phone, Email.
- **Main Navigation Hierarchy**
 - Home
 - About Us: History, Mandate.
 - Our Work: Pollution Prevention, Preparedness and Response, Regional Cooperation, Strategies, Offshore Activities.
 - Knowledge Centre: Online Catalogue (Searchable), Country Profiles (Interactive Map), Projects.
 - News & Media | Events | Careers
 - Procurement: A dedicated portal for listing tenders and receiving offers/bids.
 - Contact
- **Mobile Navigation (Burger Menu)**
 - Direct access to social media and pinned Emergency Contact.
 - Expandable sub-menus for "Our Work" and "Knowledge Centre."

TECHNICAL REQUIREMENTS

- **CMS & Technology Stack**
 - **Platform:** WordPress 6.x is the preferred CMS.
 - **Theme:** Custom WordPress Theme using Elementor (for longevity) and Advanced Custom Fields (ACF).
 - **Frontend:** HTML5, SCSS, Vanilla JS.
- **Performance & SEO**
 - **Speed:** Google PageSpeed Score of 85+ on Mobile and Desktop.
 - **SEO:** Semantic HTML, Schema markup, and automated XML sitemaps.
- **Specialized Modules**
 - **Multilingual:** Full support for English and French (WPML or Polylang Pro).
 - **Knowledge Centre:** Advanced filtering by Type, Date, Topic, and Meeting ID.
 - **Procurement Page:** A dedicated section to manage the procurement lifecycle. It must allow for the publication of tender documents and include a secure mechanism for interested parties to submit offers.

HOSTING, INSTALLATION & COORDINATION

The website will be hosted on a server based in Italy, provided by INFO/RAC.

- **Operating System:** The system environment is Debian 12. The developer must ensure the entire stack (PHP, Web Server, Database) is optimized for this specific OS. The stack must be containerized using a Dockerized solution, ensuring application is optimized for performance security.

- **Installation:** The developer will be required to coordinate directly with INFO/RAC for the initial environment configuration and final installation on their Debian 12 servers.
- **Maintenance Coordination:** As the infrastructure is managed by a third party, all updates (WordPress Core, Plugins, Security patches) must be strictly coordinated with INFO/RAC to ensure continued compatibility with the server environment and security protocols.

SUBMISSION REQUIREMENTS

- Bidder must submit a technical proposal that offers a solution to the requirements specified above.
- Bidders must also provide an explanation of migration and experience working with Debian-based server environments and external IT providers and a detailed schedule and Workplan (Target 14-16 weeks)
- Bidders must also submit a financial proposal indicating all costs that the bidder will charge in carrying out the technical proposal, as per Section E.

Bidder is to provide:

Title	Detailed Description
Custom Theme Development	Commercial page builders (Elementor proposed) are permitted only with extensive customization
Content Migration	Transfer of legacy data (Documents, Reports, News)
Long-term Support	24-month maintenance and security contract
Training	Capacity building for REMPEC staff to manage the site

SECTION D: ADDITIONAL INFORMATION

Company Profile

- i. Bidders shall provide a comprehensive company profile demonstrating their capacity, experience, and reliability to undertake the development, installation, and ongoing maintenance of a professional institutional website.

- ii. Bidders must demonstrate proven experience in delivering similar assignments, particularly for international organizations, intergovernmental or UN-related bodies, public sector institutions or environmental, maritime, or technical agencies.
- iii. Bidders must provide:
 - a. At least three (3) examples of comparable custom WordPress website projects completed within the last five (5) years
 - b. Client name and country
 - c. Brief description of scope
 - d. Contract value (optional if confidential)
 - e. Year of completion
 - f. URL (if publicly available)

Experience in developing multilingual websites and accessibility-compliant platforms (e.g., WCAG standards) will be considered an asset.

- iv. Bidders must provide a description of quality management processes, including any relevant certifications (e.g., ISO standards), Cybersecurity policies and data protection compliance and experience complying with GDPR or equivalent data protection frameworks

Personnel Qualifications and Experience

- Bidders shall propose a qualified project team with clearly defined roles and responsibilities. CVs of proposed personnel must be submitted.
- The proposed team should include, as a minimum, the key personnel who have the following:
 - i. A degree in Information Technology, Computer Science, Software engineering, Digital Project Management, or related field
 - ii. Minimum of five (5) years' experience managing website or digital platform development projects
 - iii. Minimum of five (5) years' experience in web development with strong experience with modern CMS platforms (WordPress)
 - iv. Proven ability to coordinate multidisciplinary teams and experience in agile or structured project management methodologies
 - v. Experience in building secure platforms for governmental or intergovernmental organizations will be considered an advantage.
- Bidders shall describe the team responsible for post-launch support, including:
 - i. Helpdesk structure
 - ii. Response time commitments (SLAs)
 - iii. System monitoring procedures
 - iv. Cybersecurity update management
 - v. Ability to ensure long-term maintainability and scalability of the platform
 - vi. Transfer of full ownership of source code and intellectual property to REMPEC upon completion
 - vii. Provide a clear maintenance model (including optional extended support packages)

SECTION E: FINANCIAL BID FORM

FINANCIAL BID

Quotation Title **Request for Quotations for the Provision of the Development, Installation and Maintenance of a New Website for the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC)**

Reference Number **REM_Quote 02/2026**

Item No.	Description	Detailed Items to be provided	Unit Price	Total including Taxes/Charges, other Duties & Discounts <u>BUT</u> Exclusive of VAT (Delivered Duty Paid – DDP) €
1	Onetime Development			
2	Migration Fee			
3	Annual Maintenance/Coordination Fee (x2 years)			
4	List any additional charges, including additional licence fees (if any)			
	GRAND TOTAL INCLUDING TAXES/CHARGES, OTHER DUTIES & DISCOUNTS BUT EXCLUSIVE OF VAT (DELIVERED DUTY PAID-DDP)			