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## MEDITERRANEAN ACTION PLAN (MAP) REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE FOR THE MEDITERRANEAN SEA (REMPEC)

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Regional Workshop on response to spill incidents  
involving Hazardous and Noxious Substances (HNS)  
(MEDEXPOL 2018)

REMPEC/WG.43/3/2/Rev.2  
Date: 05 June 2018

Malta, 20-21 June 2018

Original: English

Agenda Item 3

### ANNOTATED PROVISIONAL AGENDA AND DRAFT TIMETABLE

#### Note by the Secretariat

#### SUMMARY

**Executive Summary:** This document provides brief information on the action to be taken by the workshop as well as a draft timetable. This timetable prepared by the Secretariat is of a tentative nature and may be modified by the workshop, as appropriate.

**Actions to be taken:** As indicated under each agenda item.

**Related documents:** REMPEC/WG.41/12, REMPEC/WG.41/13 and REMPEC/WG.41/16

#### Introduction

1 The Regional Workshop on preparedness for and response to Hazardous and Noxious Substances (HNS) spills (MEDEXPOL 2018), is being convened in Valletta, Malta from 20 to 21 June 2018, pursuant to the Programme of Work and Budget for 2018-2019 of the Mediterranean Action Plan (MAP) of the United Nations Environment Programme (UNEP), adopted by the Twentieth Ordinary Meeting of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean ("the Barcelona Convention") and its Protocols (COP20), which was held in Tirana, Albania from 17 to 20 December 2017.

2 The workshop is organised by the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) and co-financed by the Mediterranean Trust Fund (MTF) and the International Maritime Organization's (IMO) Integrated Technical Cooperation Programme (ITCP).

3 The workshop is convened in accordance with the programme of work of the Mediterranean Technical Working group (MTWG) for the biennium 2018-2019 adopted by the Twelfth Meeting of the Focal Points of the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) held in St. Julian's, Malta from 23 to 25 May 2017.

4 The principal objectives of the workshop are:

- .1 to examine and agree upon the draft updated "Guidelines on Risk of Gaseous Releases resulting from Marine Incidents";
- .2 to agree on the way forward for a joint inter-regional effort, between the Secretariat of the Bonn Agreement, the Secretariat of the Baltic Marine Environment Protection Commission (HELCOM) and REMPEC, aiming at updating their respective response manuals for Hazardous and Noxious Substances spills through the possible production of a Joint Inter-Regional Manual; and

- .3 to provide an overview of achievements and undergoing works on guidelines and tools related to HNS, discuss their complementarity and the way forward for future developments to address identified challenges.

5 All REMPEC OPRC Focal Points will be invited to nominate jointly and in consultation with the members of the "OPRC-HNS Correspondence Group" established to implement the programme of work of the MTWG, their representatives in the workshop. The participation of observers representing the oil, chemical, port and shipping industries in national delegations are strongly encouraged. The invitation to attend the workshop will be also extended to the specialised agencies of the United Nations, other governmental and non-governmental organisations, as well as to the international professional organisations and associations, the activities of which are relevant to the work of the Centre.

6 In order to assist the workshop in its work, the Secretariat prepared the following annotations to the proposed provisional agenda of the workshop.

### **Agenda Item 1**                    **Opening of the workshop**

7 The workshop will open on Wednesday, 20 June 2018 at 09:00 hours and is expected to close on Thursday, 21 June 2018 at 16:30 hours.

### **Agenda Item 2**                    **Organisation of the workshop**

#### **2.1**                    **Rules of Procedure**

8 The Rules of procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Mediterranean Sea against Pollution and its related Protocols (UNEP/IG.43/6, Annex XI) shall apply *mutatis mutandis* to the deliberations of this workshop.

#### **2.2**                    **Election of Officers**

**The workshop will be invited** to elect a Chairperson, a Vice-Chairperson and a Rapporteur.

#### **2.3**                    **Working Languages**

9 The working languages of the workshop will be English and French. Simultaneous English/French/English interpretation will be provided during the workshop. All working documents will be available in both official languages of the Centre, i.e. in English and in French. Information documents will be available in their original language unless a translation is provided in the second working language.

### **Agenda Item 3**                    **Adoption of the agenda**

10 The agenda, as proposed in document REMPEC/WG.43/3/2 and annotated in the present document, will be proposed for adoption by the workshop. The workshop will also be invited to agree on a timetable to carry out its work. A draft timetable is proposed in the **Annex** to the present document.

### **Agenda Item 4**                    **The Mediterranean Guidelines on Risk of gaseous releases resulting from marine incidents**

11 The Secretariat and the Consultant will introduce document REMPEC/WG.43/4 on the Draft revised Guidelines on Risk of Gaseous Releases resulting from Marine Incidents prepared within the framework of the MTWG.

12 The Consultant will present the draft revised Guidelines on Risk of Gaseous Releases resulting from Marine Incidents.

**The workshop will be invited** to take note of the information provided, to examine and agree upon the Draft Guidelines on Risk of Gaseous Releases resulting from Marine Incidents, prior to its submission for approval by the Thirteenth Meeting of the Focal Points of the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC).

**Agenda Item 5**                      **HNS Guidelines Overview**

13        The Secretariat will provide an overview of other existing Guidelines developed by REMPEC in the field of preparedness for and response to HNS spills, in particular the practical Guide for Marine Chemical Spills (2000) which was integrated in the Maritime Integrated Decision Support Information System on Transport of Chemical Substances (MIDSIS TROCS).

14        The representative of HELCOM will present the HELCOM Manual on Co-operation in Response to Marine Pollution within the framework of the Convention on the Protection of the Marine Environment of the Baltic Sea Area (Helsinki Convention), Volume 2, December 2002, and the consideration made for its revision.

15        The representative of Transport Canada will be invited to introduce the operational guide on preparedness and response to accidental spills of Hazardous and Noxious Substances (HNS) on waters.

**The workshop will be invited** to take note of the information provided as well as to comment as deemed appropriate.

**Agenda Item 6**                      **HNS Tools Overview**

16        Under this agenda item, the Secretariat will introduce the MIDSIS-TROCS and related data base (the practical Guide for Marine Chemical Spills).

17        The representative of the European Maritime Safety Agency (EMSA) will present the Marine Chemical Information Sheets (MAR-CIS).

18        The representative of the Bonn Agreement will be invited to make demonstration of the tool developed under the project Improving Member States preparedness to face an HNS pollution of the Marine System (HNS-MS).

19        The representatives of the Centre of Documentation, Research and Experimentation on Accidental Water Pollution (Cedre) and the Centro Tecnológico del Mar (CETMAR) will provide an overview of the HNS Knowledge Tool developed within the Project Enhancing HNS preparedness and response through training and exercise (MARINER)

**The workshop will be invited** to take note of the information provided as well as to comment as deemed appropriate.

**Agenda Item 7**                      **Gap analysis, cooperation and way forward**

20        The representative of the International Tanker Owners Pollution Federation Limited (ITOPF) present the maritime traffic flows for HNS and the statistical analysis on the incidents involving HNS.

21        The representative of the International Oil Pollution Compensation Funds (IOPC Funds) will provide an overview on the compensation for damage caused by hazardous and noxious substances transported by sea.

22        The representative of Cedre will provide an overview of the state of the art of preparedness for and response to HNS spills and will share the main outcome of previous works which could help to identify priorities in terms of response planning, impact assessment, liability and compensation.

23 The representative of IMO will provide an overview of the Guide on practical methods for the implementation of the OPRC Convention and the OPRC-HNS Protocol, the updating of the OPRC HNS Model Training and the development of an international guide on response to HNS spills.

24 Participants of the workshop will be divided in three groups. Within each group, Contracting Parties representatives will be invited to provide a brief oral presentation on the recent national developments (legal, operational, administrative, ...) on response to spill incidents involving HNS. Delegates will be encouraged to also highlight barriers to progress and needs for assistance, as appropriate. They will then be invited to identify measures and opportunities to address the following points:

- **The Guidelines on Risk of gaseous releases resulting from marine incidents:** the identification of the national needs to strengthen capacity and knowledge in the field of preparedness for and respond to HNS spills and of the way forward;
- **The inter-regional Manual on HNS response:** discussion and agreement on the joint effort and steps to be followed to develop the Manual;
- **Existing and planned HNS guidelines and tools:** the identification of the most important features from the guidelines and tools presented under agenda item 4 and 5, the gaps complementary of existing guidelines and tools and deliberation on the need for further developments of guidelines and tools

25 The Rapporteur of each splitting group will report the outcome of their group in plenary.

**The workshop will be invited** to take note of the information provided as well as to comment as deemed appropriate.

**Agenda Item 8**

**Other business**

**Agenda Item 9**

**Conclusions and recommendations**

26 Under this agenda item, the workshop will review, amend, as appropriate, and adopt draft conclusions and recommendations that will result from the group discussions, as prepared by the Rapporteur.

27 The report of the workshop will be prepared and circulated after the meeting.

**Agenda Item 10**

**Closure of the workshop**

28 The Workshop is expected to be closed by the Chairperson on Thursday, 21 June 2018 at 16:30 hours.

**Annex – Draft timetable**

<b>Day I: Wednesday, 20 June 2018</b>		
<b>08:30 – 09:00</b>	<b><i>Registration of the participants.</i></b>	
09:00 – 09:15	Agenda Item 1	Opening of the workshop
09:15 – 09:30	Agenda Item 2	Organisation of the workshop
	Agenda Item 3	Adoption of the Agenda
09:30 – 10:30	Agenda Item 4	The Mediterranean Guidelines on Risk of Gaseous Releases resulting from Marine Incidents
09:30 – 09:40		Background introduction - <b>REMPEC</b>
09:40 – 10:00		The draft revised Guidelines on Risk of gaseous releases resulting from marine incidents – <b>Cedre</b>
10:00 – 10:30		Discussion, Conclusions and Recommendations
<b>10:30 – 11:00</b>	<b><i>Coffee break</i></b>	
11:00 – 12:30	Agenda Item 5	HNS Guidelines Overview
11:00 – 11:20		Overview of other existing Guidelines developed by REMPEC - <b>REMPEC</b>
11:20 – 11:40		Manual on Co-operation in Response to Marine Pollution within the framework of the Convention on the Protection of the Marine Environment of the Baltic Sea Area - <b>HELCOM</b>
11:40 – 12:00		The operational guide on preparedness and response to accidental spills of Hazardous and Noxious Substances (HNS) on waters – <b>Transport Canada</b>
<b>12:00 – 13:30</b>	<b><i>Lunch</i></b>	
13:30 – 15:20	Agenda Item 6	HNS Tools Overview
14:00 – 14:20		The Maritime Integrated Decision Support Information System on Transport of Chemical Substances (MIDSIS-TROCS) and related data base (practical Guide for Marine Chemical Spills) - <b>REMPEC</b>
14:20 - 14:40		The Marine Chemical Information Sheets (MAR-CIS) – <b>EMSA</b>
14:40 – 15:00		The HNS tool of project Improving Member States preparedness to face an HNS pollution of the Marine System (HNS-MS) - <b>Bonn Agreement</b>
15:00 – 15:20		The HNS Knowledge Tool developed within the Project Enhancing HNS preparedness and response through training and exercise (MARINER) – <b>Cedre and CETMAR</b>

15.20 – 15.50	<b>Coffee break</b>	
15:50 – 17:00	Agenda Item 7	Gap analysis, cooperation and way forward
15:50 – 16:05		The maritime traffic flows for HNS and statistical analysis on the incidents involving HNS - <b>ITOPF</b>
16:05 – 16:20		Overview on the compensation for damage caused by hazardous and noxious substances transported by sea – <b>IOPC Funds</b>
16:20 – 16:35		overview of the state of the art of preparedness for and response to HNS spills and main outcome of previous works which could help to identify priorities in terms of response planning, impact assessment, liability and compensation - <b>Cedre</b>
16:35 – 16:50		Overview of the Guide on practical methods for the implementation of the OPRC Convention and the OPRC-HNS Protocol, the OPRC HNS Model Training and the development of an international guide on response to HNS spills - <b>IMO</b>
16:50 – 17:00		Programme of the Working Groups – <b>REMPEC</b>

<b>Day II: Thursday, 21 June 2018</b>		
09:00 – 12:00	Agenda Item 7 (cont.)	Working Groups
09:00 – 10:30		Tour de table and group discussions
<b>10:30 – 11: 00</b>	<b>Coffee break</b>	
11:00 – 12:00	Agenda Item 7 (cont.)	Group discussions (cont.)
<b>12:00 – 14:30</b>	<b>Lunch</b>	
14:30 – 15:00		Outcome of Working Groups.
15:00 – 15:30	Agenda Item 8	Other business
15:30 – 16:00	Agenda Item 9	Conclusions and Recommendations
16:00 – 16:30	<b>Agenda Item 10</b>	<b>Closure of the workshop</b>