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**REGIONAL MARINE POLLUTION EMERGENCY
RESPONSE CENTRE FOR THE MEDITERRANEAN SEA
(REMPEC)**



MEDITERRANEAN ACTION PLAN

**NATIONAL TRAINING COURSE
ON THE MARPOL CONVENTION**

**Durres, Albania
25-27 October 2006**

REPORT



NATIONAL TRAINING COURSE ON THE MARPOL CONVENTION

Durres, Albania

25 - 27 October 2006

REPORT

INTRODUCTION

1. The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) organized a three day national training course on the MARPOL Convention in Durres, Albania between the 25 and 27 October 2006.

2. The training course, which was organized in close co-operation with the Ministry of Public Works, Transport and Telecommunications of Albania and with the collaboration of the Durres Port Authority, was held within the framework of the Mediterranean Action Plan (MAP) and in conformity with REMPEC's training programme to develop the national capacities of Mediterranean coastal States for the prevention of, preparedness for and response to marine pollution.

3. The objectives of the training course were to familiarize participants with the MARPOL Convention and to provide the necessary knowledge and information that is required to implement the Convention in view of Albania's planned accession to the MARPOL Convention.

ORGANIZATION

4. The organization, the preparation and the delivery of the national training course was entirely the responsibility of REMPEC, supported by the Ministry of Public Works, Transport and Telecommunications of Albania and by the Durres Port Authority. The latter provided all on site logistical support both prior and during the training course.

5. The role of REMPEC included:

- preparation of the programme of the training course;
- identification, selection and invitation of lecturers;
- course co-ordination;
- making necessary arrangements for the travel and accommodation of the lecturers;
- covering the costs of travel, daily subsistence allowance and fees for the lecturers;
- covering the cost of lunches of all participants and lecturers;
- covering the cost of interpretation equipment; and
- providing participants with all course material in both paper and electronic format.

6. The role of the Albanian Authorities included:

- identification, selection and nomination of participants;
- identification of the venue of the training course and provision of conference room facilities including all audio visual equipment;
- providing on site secretarial facilities;
- making the necessary relative arrangements for the provision of English/Albanian/English interpretation;
- local transport arrangements including airport/hotel/airport transfers for the course co-ordinator and lecturers; and
- providing and covering the costs of coffee breaks.

7. Mr. Jonathan Pace, REMPEC's Programme Officer (Prevention), acted as the course coordinator and ensured the smooth running of the national training course.

8. The training course was conducted in the English language, however, English/Albanian/English interpretation was provided.

9. The course was held in the Training Centre of the Durres Port Authority.

10. The national training course commenced on Wednesday 25 October 2006 at 0930 hrs. Mr. Jonathan Pace, Programme Officer (Prevention) of REMPEC welcomed the participants on behalf of the Director of REMPEC, whilst Mr. Osman Metalla, Director of Maritime Transport at the Ministry of Public Works, Transport and Telecommunications of Albania, delivered the opening speech. Mr. Eduard Ndreu, General Director of the Durres Port Authority, also welcomed the participants and delivered brief opening remarks. Mr. Pace introduced the lecturers to the participants and requested the course participants to introduce themselves.

11. The training course was concluded on Friday 27 October 2006 with a short closing session which was presided by the Hon Mr. Armand Teliti, Deputy Minister at the Ministry of Public Works, Transport and Telecommunications, and attended by Mr. Metalla and Mr. Ndreu from the Ministry of Public Works, Transport and Telecommunications and the Durres Port Authority respectively. The Hon Mr. Teliti, who distributed certificates of attendance (c.f. **ANNEX V**) to the participants, expressed his appreciation to REMPEC for organizing the training course and confirmed his Government's commitment to adhere to international maritime standards. Mr. Jonathan Pace thanked the lecturers for their presentations and input during the course, as well as the participants for their interest and active participation. The two lecturers, Mr. Fernando Plaza and Captain Klass Jan Bolt, thanked the trainees for their participation and expressed their satisfaction for participating in the training course. They also congratulated REMPEC and the competent Albanian Authorities for a very well-organized training course.

PARTICIPANTS

12. Twenty participants attended the national training course. The complete list of participants is given in **ANNEX I**.

13. The participants were nominated by Albania's Ministry of Public Works, Transport and Telecommunications, one of the official REMPEC Focal Points in Albania. The majority of the trainees were government or port authority officials with some trainees coming from the private sector.

PROGRAMME

14. The programme of the national training course was prepared bearing in mind the objectives of the course. The programme, which is given in **ANNEX II**, focused on the following elements:

- background information on the MARPOL Convention;
- overview and requirements of all the Annexes of the MARPOL Convention;
- the role of the Maritime Administration in the implementation of the Convention; and
- theoretical aspects of ship surveys and inspections related to the MARPOL Convention. .

15. At the end of the training course, a table top exercise on documentation and certification required under the MARPOL Convention was conducted to test the knowledge of the trainees on this aspect.

LECTURERS

16. Two lecturers participated in the national training course. These were Mr. Fernando Plaza from Spain, former Senior Deputy Director at the Maritime Safety Division of the International Maritime Organization (IMO) and Captain Klass Jan Bolt from The Netherlands, Senior Policy Advisor at the Ministry of Transport and Public Works of The Netherlands.

DOCUMENTS

17. All participants were provided with a training course file containing a printout of all the presentations delivered by the lecturers as well as some background documents. An electronic copy of all the presentations was also distributed to the participants at the end of the course. Basic publications related to the subject matter of the training course were available as reference documents.

EVALUATION OF THE SEMINAR

18. At the end of the national training course, the participants were requested to complete an Evaluation Form prepared by REMPEC in order to have their feedback on and assessment of the training course, and also to enable them to make suggestions that could be taken into consideration in future training activities of the Centre.

19. The Evaluation Form, reproduced in **ANNEX III**, did not include the name of the participants in order to obtain an objective assessment.

20. Out of 20 participants, 17 returned duly completed evaluation forms. A summary of replies is given in **ANNEX IV**.

21. A majority of the participants which returned the evaluation forms (70.6%) confirmed that the course went beyond their expectations whilst 29.4% indicated that the course met their expectations. All the respondents judged the lectures and presentations as "very good".

22. As regards the benefits the participants expected from the training course, all the participants which responded indicated that they acquired new knowledge during the course, which 76.5% described as "very much". All the respondents felt that this new knowledge will help them in their work with 64.7% indicating that it would help them "very much".

23. A majority of the respondents (58.8%) indicated that they were generally satisfied with the duration of the lectures and presentations, whilst 17.7% pointed out that they were "not long enough" and 23.5% stated that they were "too long". A big majority (94.1%) were satisfied with the time allocated for questions, whilst only 5.9% indicated that the question time was not enough.

24. With regard to "any other issues or topics which the course should have covered", the majority of participants indicated that in their opinion, there were no other issues or topics that should have been covered. However, there was a recommendation to include a practical session and two requests to refer to "safety" and "combating pollution" issues.

25. Most of the participants (64.7%) agreed that it was useful for them to meet other persons from other national Ministries, offices, etc.. .

26. The responses indicated that all the lectures and presentations were interesting for the participants. However, the presentations on the Annexes of MARPOL, surveys and inspections and the role of the Maritime Administration in the implementation of the Convention were found to be the most interesting. Two participants (11.8%) indicated the presentation on MARPOL Annex III as the least interesting.

27. All respondents indicated that they were generally satisfied with the training course, with 70.6% indicating that that they were "very satisfied".

28. Under "other comments", there were expressions of appreciation and requests for the organization of other training courses in the fields of maritime safety and port State control. Two respondents indicated that the topics covered during the course were adequate for their current work whilst one participant commented that there was "too much information to absorb".

29. The course co-coordinator and the two lecturers also carried out a 'post-course' evaluation of the national training course with a view to improving the delivery of similar future courses. The

organization of the course was considered to be of a good level mainly due to the preparations carried out by REMPEC and also due to the good logistical support provided by the competent Albanian authorities. Whilst it was generally felt that the outcome of the course was successful, following are some of the most salient recommendations which emerged from this internal 'post-course' evaluation:

- possibility of providing participants with related IMO publications, most notably the latest edition of the MARPOL Convention and the "MARPOL – How to do it" publication;
- more classroom exercises;
- the use of more teaching aids such as, for example, the screening of a video or a DVD on a related topic;
- better interpretation arrangements in particular the services of two interpreters instead of one interpreter; and
- shorter duration of the training course days – possibly to conclude by latest 16.30 hrs on each day.

CONCLUSION

30. The participation of the participants and their feedback, as well as the feedback obtained from the competent national authorities of Albania and from the two lecturers, indicated that the main objectives of the national training course were achieved and that the course was considered a success. This was also confirmed by the responses obtained from the Evaluation Form.

ANNEX I

LIST OF PARTICIPANTS

- 2514** **HOXHA Vilma**
Durrës Port Authority
Durrës
- 2515** **HAXHIREXHA Arbina**
Ministry of Environment
Tirana
- 2516** **MALOKU Arben**
Ministry of Public Works, Transport and Telecommunications
Tirana
- 2517** **BIDOSHI Albert**
Environment Regional Agency
Durrës
- 2518** **VELAJ Alfred**
Albanian Coast Guard
Durrës
- 2519** **ÇOPANI Bledar**
General Harbour Master's Office
Durrës
- 2520** **DOSARI Gëzim**
Harbour Master's Office
Durrës
- 2521** **BANI Ardit**
Harbour Master's Office
Vlora
- 2522** **SHAHINI Ilir**
Harbour Master's Office
Shengjin
- 2523** **ALIÇKA Anita**
Durrës Port Authority
Durrës
- 2524** **PAPAKOSTANDINI Mikel**
Durrës Port Authority
Durrës
- 2525** **GJATA Rajmonda**
Durrës Port Authority
Durrës
- 2526** **JAKUPI Eleni**
Port of Vlora
Vlora

2527	PALI Alfons Port of Shengjin Shengjin
2528	BITRAJ Neritan Durres Port Authority Durres
2529	AGALLIU Dorianin "PASTRIMI DETAR" (Reception Facility Company) Durres
2530	CENKO Edmond "COLI" (Reception Facility Company) Durres
2531	SINA Gazmend "ALBARTIN" (ISM Company) Durres
2532	KODRA Indrit (Environmental Engineering Student) Polytechnic Faculty Tirana
2533	KODRA Artur Durres Port Authority Durres

ANNEX II

**NATIONAL TRAINING COURSE ON THE MARPOL CONVENTION
Durrës, Albania, 25-27 October 2006**

PROGRAMME

DAY 1	WEDNESDAY, 25 OCTOBER 2006	
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09.00 – 09.30	Registration of participants	
09.30 – 10.00	Opening of the Course and Introduction	REMPEC
10.00 – 10.30	<i>Coffee break</i>	
10.30 – 11.30	Marine Pollution	Mr. K. J. Bolt (The Netherlands)
11.30 – 12.30	IMO's role, mandate and actions with particular reference to marine environment protection	Mr. F. Plaza (Spain)
12.30– 14.00	<i>Lunch</i>	
14.00 – 15.30	The MARPOL Convention – Background, Structure, Rights and Obligations	Mr. F. Plaza (Spain)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 17.30	MARPOL Annex I – Overview and requirements	Mr. K. J. Bolt (The Netherlands)

DAY 2	THURSDAY, 26 OCTOBER 2006	
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09.00 – 10.30	MARPOL Annex II – Overview and requirements	Mr. K. J. Bolt (The Netherlands)
10.30 – 11.00	<i>Coffee Break</i>	
11.00 – 11.45	The Maritime Administration: Key issues for the effective implementation of MARPOL	Mr. F. Plaza (Spain)
11.45 – 12.30	Meeting the obligations of MARPOL	Mr. F. Plaza (Spain)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 15.30	MARPOL Annex III, IV and V - Overview and requirements	Mr. K. J. Bolt (The Netherlands)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 17.30	Obligatory IMO Codes under the MARPOL Convention: IBC, BCH Codes	Mr. F. Plaza (Spain)

DAY 3	FRIDAY, 27 OCTOBER 2006	
09.00 – 10.30	MARPOL Annex VI – Overview and requirements	Mr. K. J. Bolt (The Netherlands)
10.30 – 11.00	<i>Coffee break</i>	
11.00 – 12.30	Surveys and Inspections	Mr. F. Plaza (Spain)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 15.00	Certification and Documentation	Mr. K. J. Bolt (The Netherlands)
15.00 – 15.30	<i>Coffee Break</i>	
15.30 – 16.30	Exercise	Mr. K. J. Bolt (The Netherlands)
16.30 – 17.00	Evaluation and Closure	REMPEC

ANNEX III

NATIONAL TRAINING COURSE ON THE MARPOL CONVENTION
Durres, Albania, 25 - 27 October 2006

EVALUATION FORM

1. Did the course meet your expectations?

Beyond your expectations

More or less on par with your expectations

Below your expectations

2. Generally speaking, how do you judge the content and quality of the lectures/presentations?

Very good Quite good

Good Not good enough

3. Did you acquire new knowledge during this course?

Very much

Some

Not enough

4. Will the knowledge acquired during this course help you in your current work?

Very much

Enough

No

Other comments? _____

5. Do you think that the duration of the lectures/presentations was adequate?

About right

Too long

Not long enough

6. Did you have enough time for questions?

Yes

No

7. In your opinion, are there any other issues or topics which the course should have covered?

8. Do you think that it was useful to meet other persons from other national Ministries, offices, etc.)?

Yes

No

9. Which lectures/presentations did you find most interesting?

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

10. Which lectures/presentations did you find least interesting?

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

11. Generally speaking, are you satisfied with the course?

Very satisfied

Satisfied

Unsatisfied

12. Other comments? _____

ANNEX IV

NATIONAL TRAINING COURSE ON THE MARPOL CONVENTION
Durres, Albania, 25 - 27 October 2006

EVALUATION RESULTS

1. Did the course meet your expectations?

Beyond your expectations	70.6%
More or less on par with your expectations	29.4%
Below your expectations	-

2. Generally speaking, how do you judge the content and quality of the lectures/presentations?

Very good	100%	Quite good	-
Good	-	Not good enough	-

3. Did you acquire new knowledge during this course?

Very much	76.5%
Some	23.5%
Not enough	-

4. Will the knowledge acquired during this course help you in your current work?

Very much	64.7%
Enough	35.3%
No	-

Other comments?

 - appreciation to the organizers and lecturers
 - course important for current work

5. Do you think that the duration of the lectures/presentations was adequate?

About right	58.8%
Too long	23.5%
Not long enough	17.7%

6. Did you have enough time for questions?

Yes	94.1%
No	5.9%

7. In your opinion, are there any other issues or topics which the course should have covered?

- Practical sessions
- reference to "safety" and "combating pollution" aspects

8. Do you think that it was useful to meet other persons from other national Ministries, offices, etc.)?

Yes	64.7%
No	29.4%

9. Which lectures/presentations did you find most interesting?

- Annexes of MARPOL
- Surveys and Inspections
- Role of the Maritime administration in the implementation of the Convention

10. Which lectures/presentations did you find least interesting?

- Annex III of MARPOL - 2 participants
- No comments/ all presentations were interesting – 15 participants

11. Generally speaking, are you satisfied with the course?

Very satisfied	70.6%
Satisfied	29.4%
Unsatisfied	-

12. Other comments?

- Too much of information to absorb
- Topics covered were adequate for current work
- Requested organization of other training courses in the fields of maritime safety and port State control

ANNEX V

CERTIFICATE



IMO



UNEP

**REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE
FOR THE MEDITERRANEAN SEA
(REMPEC)**

CERTIFICATE

No.

This is to certify that

has attended the

NATIONAL TRAINING COURSE ON THE MARPOL CONVENTION

**Durres, Albania
25 - 27 October 2006**

organized within the framework of the

MEDITERRANEAN ACTION PLAN

by the

**REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE
FOR THE MEDITERRANEAN SEA
(REMPEC)**

in co-operation with the

**MINISTRY OF PUBLIC WORKS, TRANSPORT
AND TELECOMMUNICATIONS
REPUBLIC OF ALBANIA**

Mr. Frederic HEBERT
Director, REMPEC