NATIONAL TRAINING COURSE
ON THE MARPOL CONVENTION

Bar, Montenegro
12-14 June 2007

REPORT

JULY 2007
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INTRODUCTION

The National Training Course on the MARPOL Convention (hereinafter referred to as “the Course”) was held in Bar, Montenegro, from 12 to 14 June 2007. It was organised by the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) and the Maritime Safety Department of the Ministry of Transport, Maritime Affairs and Telecommunications of the Republic of Montenegro, with the assistance of two international experts. The Course, which was held within the framework of the Mediterranean Action Plan (MAP) and REMPEC’s training programme, was one of the capacity building activities being implemented by REMPEC in Montenegro in accordance with the terms of a Memorandum of Understanding (MoU) for the Development of National Capacities of Montenegro for Prevention of, Preparedness for and Response to Marine Pollution from Ships signed between REMPEC and the Ministries responsible for environment protection and maritime affairs of Montenegro in 2005. The course was held in the conference room of the Port of Bar (“Luka Bar”) main office.

ORGANIZATION OF THE COURSE

The Course was aimed at technical/administrative officers and managers in charge, as authorised by their national legislation, with the implementation of international maritime conventions at the national level and was designed to provide the participants with basic detailed information on all aspects of the Convention including practical skills required to conduct flag State and port State ship inspections.

Mr. Jonathan Pace, REMPEC’s Senior Programme Officer, acted as the Course Coordinator and ensured the smooth running of the national training course.

The role of REMPEC, assisted as necessary by the international experts included:

- preparation of the programme of the training course;
- identification, selection and invitation of international experts/lecturers;
- providing all written/electronic course materials for distribution to the participants; and
- preparing and submitting the Report of the Course.

The role of the Maritime Safety Department of the Republic of Montenegro included:

- identification of the venue of the training course and provision of conference room facilities including all audio and visual equipment;
- identification, selection and nomination of participants;
- providing on site translation/interpretation services (English/Montenegrin/English), secretarial and photocopying facilities;
- providing airport/hotel/airport transfers for the course co-ordinator and international experts;
- providing and covering the costs of catering (lunches and coffee breaks).

The Officers from the Maritime Safety Department in charge of the organization of the Course were Ms. Anka Rajkovic, Advisor for the implementation of International Regulations, assisted by Ms. Ksenija Rakocевич, Assistant Advisor for the implementation of International Regulations.

The two international experts/lecturers in charge of the Course delivery were contracted by the Maritime Safety Department of the Republic of Montenegro which acts as the Operational Authority within the framework of the abovementioned MoU for the “Development of National Capacities of Montenegro for Prevention of, Preparedness for and Response to Marine Pollution from Ships”. The contract included fees, per diem and travel expenses.

The international experts/lecturers directly engaged by the Operational Authority were Mr. Fernando Plaza, former Senior Deputy Director at the Maritime Safety Division of the International Maritime Organization (IMO), as Lead Consultant, and Mr. Klass Jan Bolt, Senior Policy Adviser, Ministry of Transport and Public Works of the Netherlands, as Consultant.
As all course participants required a good knowledge and understanding of the English language, the training course was conducted in the English language. However, since some of the participants were not proficient in English, interpretation from English into Montenegrin and vice-versa was provided throughout the Course. The Maritime Safety Department selected and paid the two interpreters involved.

A number of documents were handed to the participants in a bound folder (printouts of all the presentations, several MARPOL related IMO non saleable publications (IMO FOCUS), as well as the IMO saleable Publication “MARPOL - How to do it”. A CD-Rom containing an electronic version of all the presentations was also made available to the participants.

THE COURSE

Course Objectives

The objectives of the Course were to familiarize participants with the MARPOL Convention and to provide the necessary knowledge and information that is required to implement the provisions of the Convention.

Preliminary Activities

On the eve of the Course, 11 June 2007, the REMPEC Course Coordinator and the Lead Consultant visited the Maritime Safety Department in Bar where they were welcomed by the national Course Coordinators Ms. Rajkovic and Ms. Rakocevic, the Director of the Maritime Safety Department, Captain Krsto Rakocevic and the Senior Advisor at the Department and REMPEC Focal Point, Captain Predrag Ratkovic. Matters relating to the organization and expectations from the Course were generally discussed. They subsequently visited the conference room at the Port of Bar and checked the training course folders and material that were received earlier in the day. The conference facilities, audio, projector and computer equipment were tested and the room was prepared for the opening ceremony and the Course the following day. Whilst at the Port of Bar, the Course Coordinator and the Lead Consultant also paid a courtesy visit to Mr. Predrag-Drago Rajkovic, Executive Manager Assistant at the Port of Bar, who assisted the Maritime Safety Department with some of the organisational/logistical arrangements for the Course.

Opening Ceremony

Following registration of the participants and in accordance with the Course Programme, the opening ceremony took place on Tuesday 12 June. The Director of the Maritime Safety Department of Montenegro, Captain Krsto Rakocevic, who presided over the opening ceremony, welcomed the participants and emphasized the importance of the Course and related training, particularly in view of the fact that Montenegro was in the process of developing its own national capabilities to effectively cope with its national and international obligations emanating from the MARPOL Convention.

Ms. Jelena Knezevic, Advisor at the Ministry of Tourism and Environmental Protection and Mediterranean Action Plan (MAP) Focal Point for the Republic of Montenegro delivered a brief keynote address during which she referred to the MoU for the Development of National Capacities of Montenegro for the Prevention of, Preparedness for and Response to Marine Pollution from Ships concluded between REMPEC and Montenegro, under which technical assistance activities were taking place. In this regard, she expressed her appreciation to REMPEC for closely cooperating with the national competent Authorities of Montenegro in the implementation of such activities. She finally referred to the efforts being made by Montenegro to accede to the various marine environment protection conventions including, in particular, the Barcelona Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its related Protocols.

Mr. Jonathan Pace, Senior Programme Officer of REMPEC welcomed the participants on behalf of REMPEC, IMO and UNEP/MAP. In his opening remarks, on behalf of Mr. Frederic Hebert, Director of REMPEC, he stated that the National Training Course on the MARPOL Convention was being
organised by REMPEC and the Maritime Safety Department of the Republic of Montenegro within the MoU for the Development of National Capacities of Montenegro for the Prevention of, Preparedness for and Response to Marine Pollution from Ships signed between REMPEC and Montenegro. In this regard, Mr. Pace expressed his hope that the Course will serve to familiarize participants with the MARPOL Convention and to provide the necessary knowledge and information that is required to effectively implement the provisions of the Convention.

Programme

The programme of the Course was prepared bearing in mind the objectives of the course. The programme, which is given in Annex I, focused on five main elements:

- Background information on aspects related to marine pollution and the role of IMO;
- Flag State, port State and Coastal State obligations emanating from the MARPOL Convention;
- The need for a well structured Maritime Administration to enforce the Convention requirements.
- Detailed lectures on all Annexes of MARPOL including related IMO mandatory Codes; and
- Theoretical and practical aspects of ship inspections related to all MARPOL Annexes (mandatory and optional, accepted by Montenegro) as well as related inspection procedures.

Practical Exercise

On the third and last day of the course, 14 June 2007, a table-top exercise was organized with the objective of offering an opportunity to the participants to implement the theoretical knowledge presented to them during the Course, particularly in relation to the enforcement of the MARPOL requirements with emphasis on certification and documentation, applicable to a hypothetical ship flying the flag of Montenegro. Details of the ship, including age and main characteristics, were provided to the participants, and the lecturers, acting as a “control team”, assisted as required.

Participants

A total of twenty participants representing relevant national institutions involved in the protection of the marine environment in Montenegro (including inter alia the Ministry of Transport, Maritime Affairs and Telecommunications, the Maritime Safety Department, the Port of Bar and the Harbour Master’s Office of Bar and other ports) attended this course.

The list of participants is given in Annex II. The participants were chosen to represent the various institutions which would be involved in the process of implementing the multiple aspects of the MARPOL Convention and those who successfully completed the Course were awarded a corresponding certificate of attendance. A model of the certificate delivered is reflected at Annex III.

EVALUATION OF THE COURSE

At the end of the Course, the participants were requested to complete an Evaluation Form prepared by REMPEC in order to have their feedback on and assessment of the training course, and also to enable them to make suggestions that could be taken into consideration in future training activities of the Centre. The Evaluation Form, reproduced at Annex IV, did not include the name of the participants in order to obtain an objective assessment. Eighteen participants returned duly completed evaluation forms. A summary of the results of the replies is given in Annex V.

It should be highlighted that the majority of the participants confirmed that the Course met their expectations and many others indicated that the Course went beyond their expectations. All the respondents judged the lectures as “very good” or “good”.

With respect to the benefits accrued by the participants from the Course, the majority of the participants indicated that they acquired new knowledge during the course which they further felt will help them in their work.
CLOSING CEREMONY

The training course was concluded on Thursday 14 June 2007 with a short closing ceremony officiated by the national Course Coordinator Ms. Anka Rajkovic. Mr. Jonathan Pace, Senior Programme Officer at REMPEC thanked the experts/lecturers for their presentations and input during the course, as well as the participants for their interest and active participation. He further referred to the excellent facilities made available by the competent national authorities of Montenegro, including the outstanding interpretation provided, and expressed, in the name of REMPEC and the lecturers, his renewed thanks to the Montenegro Authorities.

At the end of the closing ceremony, the experts/lecturers, Mr. Fernando Plaza and Mr. Klass J. Bolt, assisted Mr. Jonathan Pace, REMPEC Course Coordinator, in distributing the certificates of attendance to all the participants.

CONCLUSIONS AND RECOMMENDATIONS

The organization and running of the Course was considered to be of a good level and it was believed that this was primarily due to the adequate preparations carried out by REMPEC and the Maritime Safety Department of the Republic of Montenegro. It was also noted that the majority of participants were of a very good level and that this was due to the fact that most of them were involved either in marine operations or in flag or port State ship inspections.

Whilst it was generally felt that the outcome of the course was successful, the REMPEC Course Coordinator and the experts/lecturers suggest that, in future training courses, the training course days should be of a shorter duration. Moreover, they also suggest the organization of more classroom exercises which should facilitate the interaction and the feedback of the participants.

The active involvement of the participants and their feedback indicated that the main objectives of the national training course were achieved and that the Course was a success. This was confirmed by the response obtained from the Evaluation Form. It is expected that comments and suggestions made by the participants through the Evaluation Forms as well as during the Course will assist REMPEC in planning future training activities.
## ANNEX I
### PROGRAMME

### DAY 1  TUESDAY, 12 JUNE 2007

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<td>09.00 – 09.30</td>
<td>Registration of participants</td>
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<td>09.30 – 10.00</td>
<td>Opening of the Course and Introduction</td>
<td>REMPEC</td>
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<td>10.30 – 11.30</td>
<td>Marine Pollution</td>
<td>Mr. K. J. Bolt (The Netherlands)</td>
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<td>11.30 – 12.30</td>
<td>IMO’s role, mandate and actions with particular reference to marine environment protection</td>
<td>Mr. F. Plaza (Spain)</td>
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<td>12.30 – 14.00</td>
<td>Lunch</td>
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<tr>
<td>14.00 – 15.30</td>
<td>The MARPOL Convention – Background, Structure, Rights and Obligations</td>
<td>Mr. F. Plaza (Spain)</td>
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<td>15.30 – 16.00</td>
<td>Coffee break</td>
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<td>16.00 – 17.30</td>
<td>MARPOL Annex I – Overview and requirements</td>
<td>Mr. K. J. Bolt (The Netherlands)</td>
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### DAY 2  WEDNESDAY, 13 JUNE 2007

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<td>MARPOL Annex II – Overview and requirements</td>
<td>Mr. K. J. Bolt (The Netherlands)</td>
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<td>10.30 – 11.00</td>
<td>Coffee Break</td>
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<tr>
<td>11.00 – 11.45</td>
<td>The Maritime Administration: Key issues for the effective implementation of MARPOL</td>
<td>Mr. F. Plaza (Spain)</td>
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<td>11.45 – 12.30</td>
<td>Meeting the obligations of MARPOL</td>
<td>Mr. F. Plaza (Spain)</td>
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<td>12.30 – 14.00</td>
<td>Lunch</td>
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<td>14.00 – 15.30</td>
<td>MARPOL Annex III, IV and V - Overview and requirements</td>
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<td>15.30 – 16.00</td>
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<td>16.00 – 17.30</td>
<td>Obligatory IMO Codes under the MARPOL Convention</td>
<td>Mr. F. Plaza (Spain)</td>
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<tr>
<td>Time</td>
<td>Session</td>
<td>Speaker</td>
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<td>09.00 – 10.30</td>
<td>MARPOL Annex VI – Overview and requirements</td>
<td>Mr. K. J. Bolt</td>
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<td>10.30 – 11.00</td>
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<td>11.00 – 12.30</td>
<td>Surveys and Inspections</td>
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<td>14.00 – 15.00</td>
<td>Certification and Documentation Exercise</td>
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<td>15.30 – 16.30</td>
<td>Evaluation and Closure</td>
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## LIST OF PARTICIPANTS

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REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE FOR THE MEDITERRANEAN SEA (REMPEC)

CERTIFICATE

No.

This is to certify that

has attended the

NATIONAL TRAINING COURSE ON THE MARPOL CONVENTION

Bar, Montenegro
12-14 June 2007

organized within the framework of the

MEDITERRANEAN ACTION PLAN

by the

REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE FOR THE MEDITERRANEAN SEA (REMPEC)

in co-operation with the

MARITIME SAFETY DEPARTMENT
MINISTRY OF TRANSPORT, MARITIME AFFAIRS AND TELECOMMUNICATIONS
REPUBLIC OF MONTENEGRO

Mr. Frederic HEBERT
Director, REMPEC
ANNEX IV

EVALUATION FORM

1. Did the course meet your expectations?
   - Beyond your expectations
   - More or less on par with your expectations
   - Below your expectations

2. Generally speaking, how do you judge the content and quality of the lectures/presentations?
   - Very good
   - Quite good
   - Good
   - Not good enough

3. Did you acquire new knowledge during this course?
   - Very much
   - Some
   - Not enough

4. Will the knowledge acquired during this course help you in your current work?
   - Very much
   - Enough
   - No

   Other comments? ____________________________________________________________
   _________________________________________________________________________
   _________________________________________________________________________
   _________________________________________________________________________

5. Do you think that the duration of the lectures/presentations was adequate?
   - About right
   - Too long
   - Not long enough
6. Did you have enough time for questions?
   Yes [ ]
   No [ ]

7. In your opinion, are there any other issues or topics which the course should have covered?
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

8. Do you think that it was useful to meet other persons from other national Ministries, offices, etc.?
   Yes [ ]
   No [ ]

9. Which lectures/presentations did you find most interesting?
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

10. Which lectures/presentations did you find least interesting?
    ____________________________________________________________
    ____________________________________________________________
    ____________________________________________________________

11. Generally speaking, are you satisfied with the course?
    Very satisfied [ ]
    Satisfied [ ]
    Unsatisfied [ ]

12. Other comments? ____________________________________________________________
    ____________________________________________________________
    ____________________________________________________________
    ____________________________________________________________
1. Did the course meet your expectations?
   - Beyond your expectations: 38.89%
   - More or less on par with your expectations: 50%
   - Below your expectations: 11.11%

2. Generally speaking, how do you judge the content and quality of the lectures/presentations?
   - Very good: 66.67%
   - Quite good: 11.11%
   - Good: 22.22%
   - Not good enough: -

3. Did you acquire new knowledge during this course?
   - Very much: 77.78%
   - Some: 22.22%
   - Not enough: -

4. Will the knowledge acquired during this course help you in your current work?
   - Very much: 44.44%
   - Enough: 50%
   - No: 5.56%
   - Other comments?
     - No comments

5. Do you think that the duration of the lectures/presentations was adequate?
   - About right: 88.89%
   - Too long: -
   - Not long enough: 11.11%
6. Did you have enough time for questions?
   - Yes  100%
   - No   -

7. In your opinion, are there any other issues or topics which the course should have covered?
   - More examples of sea pollution from ships and shore

8. Do you think that it was useful to meet other persons from other national Ministries, offices, etc.)?
   - Yes  72.22%
   - No   27.78%

9. Which lectures/presentations did you find most interesting?
   - General lectures/presentation on MARPOL (2 respondents)
   - Annexes of MARPOL (4 respondents)
   - Surveys and Inspections (3 respondents)
   - Marine pollution (4 respondents)
   - Certification and Documentation Exercise (1 respondent)
   - IMO’s role, mandate and functions (1 respondent)

10. Which lectures/presentations did you find least interesting?
   - IMO Mandatory Codes under MARPOL (1 respondent)
   - Annex IV of MARPOL (1 respondent)
   - Surveys and Inspections (1 respondent)
   - DVD (1 respondent)

11. Generally speaking, are you satisfied with the course?
    - Very satisfied  55.56%
    - Satisfied       44.44%
    - Unsatisfied     -

12. Other comments?
    - Looking forward to the next training course
Experts/Lecturers and REMPEC Course Co-ordinator

Participants