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**REGIONAL MARINE POLLUTION EMERGENCY
RESPONSE CENTRE FOR THE MEDITERRANEAN SEA
(REMPEC)**



MEDITERRANEAN ACTION PLAN

**NATIONAL TRAINING COURSE
ON THE MARPOL CONVENTION**

**Bar, Montenegro
12-14 June 2007**



REPORT



JULY 2007

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INTRODUCTION

The National Training Course on the MARPOL Convention (hereinafter referred to as “the Course”) was held in Bar, Montenegro, from 12 to 14 June 2007. It was organised by the Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) and the Maritime Safety Department of the Ministry of Transport, Maritime Affairs and Telecommunications of the Republic of Montenegro, with the assistance of two international experts. The Course, which was held within the framework of the Mediterranean Action Plan (MAP) and REMPEC’s training programme, was one of the capacity building activities being implemented by REMPEC in Montenegro in accordance with the terms of a Memorandum of Understanding (MoU) for the Development of National Capacities of Montenegro for Prevention of, Preparedness for and Response to Marine Pollution from Ships signed between REMPEC and the Ministries responsible for environment protection and maritime affairs of Montenegro in 2005. The course was held in the conference room of the Port of Bar (“Luka Bar”) main office.

ORGANIZATION OF THE COURSE

The Course was aimed at technical/administrative officers and managers in charge, as authorised by their national legislation, with the implementation of international maritime conventions at the national level and was designed to provide the participants with basic detailed information on all aspects of the Convention including practical skills required to conduct flag State and port State ship inspections.

Mr. Jonathan Pace, REMPEC’s Senior Programme Officer, acted as the Course Coordinator and ensured the smooth running of the national training course.

The role of REMPEC, assisted as necessary by the international experts included:

- preparation of the programme of the training course;
- identification, selection and invitation of international experts/lecturers;
- providing all written/electronic course materials for distribution to the participants; and
- preparing and submitting the Report of the Course.

The role of the Maritime Safety Department of the Republic of Montenegro included:

- identification of the venue of the training course and provision of conference room facilities including all audio and visual equipment;
- identification, selection and nomination of participants;
- providing on site translation/interpretation services (English/Montenegrin/English), secretarial and photocopying facilities;
- providing airport/hotel/airport transfers for the course co-ordinator and international experts;
- providing and covering the costs of catering (lunches and coffee breaks).

The Officers from the Maritime Safety Department in charge of the organization of the Course were Ms. Anka Rajkovic, Advisor for the implementation of International Regulations, assisted by Ms. Ksenija Rakocevic, Assistant Advisor for the implementation of International Regulations.

The two international experts/lecturers in charge of the Course delivery were contracted by the Maritime Safety Department of the Republic of Montenegro which acts as the Operational Authority within the framework of the abovementioned MoU for the “Development of National Capacities of Montenegro for Prevention of, Preparedness for and Response to Marine Pollution from Ships”. The contract included fees, per diem and travel expenses.

The international experts/lecturers directly engaged by the Operational Authority were Mr. Fernando Plaza, former Senior Deputy Director at the Maritime Safety Division of the International Maritime Organization (IMO), as Lead Consultant, and Mr. Klass Jan Bolt, Senior Policy Adviser, Ministry of Transport and Public Works of the Netherlands, as Consultant.

As all course participants required a good knowledge and understanding of the English language, the training course was conducted in the English language. However, since some of the participants were not proficient in English, interpretation from English into Montenegrin and vice-versa was provided throughout the Course. The Maritime Safety Department selected and paid the two interpreters involved.

A number of documents were handed to the participants in a bound folder (printouts of all the presentations, several MARPOL related IMO non saleable publications (IMO FOCUS), as well as the IMO saleable Publication "MARPOL - How to do it". A CD-Rom containing an electronic version of all the presentations was also made available to the participants.

THE COURSE

Course Objectives

The objectives of the Course were to familiarize participants with the MARPOL Convention and to provide the necessary knowledge and information that is required to implement the provisions of the Convention.

Preliminary Activities

On the eve of the Course, 11 June 2007, the REMPEC Course Coordinator and the Lead Consultant visited the Maritime Safety Department in Bar where they were welcomed by the national Course Coordinators Ms. Rajkovic and Ms. Rakocevic, the Director of the Maritime Safety Department, Captain Krsto Rakocevic and the Senior Advisor at the Department and REMPEC Focal Point, Captain Predrag Ratkovic. Matters relating to the organization and expectations from the Course were generally discussed. They subsequently visited the conference room at the Port of Bar and checked the training course folders and material that were received earlier in the day. The conference facilities, audio, projector and computer equipment were tested and the room was prepared for the opening ceremony and the Course the following day. Whilst at the Port of Bar, the Course Coordinator and the Lead Consultant also paid a courtesy visit to Mr. Predrag-Drago Rajkovic, Executive Manager Assistant at the Port of Bar, who assisted the Maritime Safety Department with some of the organisational/logistical arrangements for the Course.

Opening Ceremony

Following registration of the participants and in accordance with the Course Programme, the opening ceremony took place on Tuesday 12 June. The Director of the Maritime Safety Department of Montenegro, Captain Krsto Rakocevic, who presided over the opening ceremony, welcomed the participants and emphasized the importance of the Course and related training, particularly in view of the fact that Montenegro was in the process of developing its own national capabilities to effectively cope with its national and international obligations emanating from the MARPOL Convention.

Ms. Jelena Knezevic, Advisor at the Ministry of Tourism and Environmental Protection and Mediterranean Action Plan (MAP) Focal Point for the Republic of Montenegro delivered a brief key note address during which she referred to the MoU for the Development of National Capacities of Montenegro for the Prevention of, Preparedness for and Response to Marine Pollution from Ships concluded between REMPEC and Montenegro, under which technical assistance activities were taking place. In this regard, she expressed her appreciation to REMPEC for closely cooperating with the national competent Authorities of Montenegro in the implementation of such activities. She finally referred to the efforts being made by Montenegro to accede to the various marine environment protection conventions including, in particular, the Barcelona Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its related Protocols.

Mr. Jonathan Pace, Senior Programme Officer of REMPEC welcomed the participants on behalf of REMPEC, IMO and UNEP/MAP. In his opening remarks, on behalf of Mr. Frederic Hebert, Director of REMPEC, he stated that the National Training Course on the MARPOL Convention was being

organised by REMPEC and the Maritime Safety Department of the Republic of Montenegro within the MoU for the Development of National Capacities of Montenegro for the Prevention of, Preparedness for and Response to Marine Pollution from Ships signed between REMPEC and Montenegro. In this regard, Mr. Pace expressed his hope that the Course will serve to familiarize participants with the MARPOL Convention and to provide the necessary knowledge and information that is required to effectively implement the provisions of the Convention.

Programme

The programme of the Course was prepared bearing in mind the objectives of the course. The programme, which is given in **Annex I**, focused on five main elements:

- Background information on aspects related to marine pollution and the role of IMO;
- Flag State, port State and Coastal State obligations emanating from the MARPOL Convention;
- The need for a well structured Maritime Administration to enforce the Convention requirements.
- Detailed lectures on all Annexes of MARPOL including related IMO mandatory Codes; and
- Theoretical and practical aspects of ship inspections related to all MARPOL Annexes (mandatory and optional, accepted by Montenegro) as well as related inspection procedures.

Practical Exercise

On the third and last day of the course, 14 June 2007, a table-top exercise was organized with the objective of offering an opportunity to the participants to implement the theoretical knowledge presented to them during the Course, particularly in relation to the enforcement of the MARPOL requirements with emphasis on certification and documentation, applicable to a hypothetical ship flying the flag of Montenegro. Details of the ship, including age and main characteristics, were provided to the participants, and the lecturers, acting as a "control team", assisted as required.

Participants

A total of twenty participants representing relevant national institutions involved in the protection of the marine environment in Montenegro (including *inter alia* the Ministry of Transport, Maritime Affairs and Telecommunications, the Maritime Safety Department, the Port of Bar and the Harbour Master's Office of Bar and other ports) attended this course.

The list of participants is given in **Annex II**. The participants were chosen to represent the various institutions which would be involved in the process of implementing the multiple aspects of the MARPOL Convention and those who successfully completed the Course were awarded a corresponding certificate of attendance. A model of the certificate delivered is reflected at **Annex III**

EVALUATION OF THE COURSE

At the end of the Course, the participants were requested to complete an Evaluation Form prepared by REMPEC in order to have their feedback on and assessment of the training course, and also to enable them to make suggestions that could be taken into consideration in future training activities of the Centre. The Evaluation Form, reproduced at **Annex IV**, did not include the name of the participants in order to obtain an objective assessment. Eighteen participants returned duly completed evaluation forms. A summary of the results of the replies is given in **Annex V**.

It should be highlighted that the majority of the participants confirmed that the Course met their expectations and many others indicated that the Course went beyond their expectations. All the respondents judged the lectures as "very good" or "good".

With respect to the benefits accrued by the participants from the Course, the majority of the participants indicated that they acquired new knowledge during the course which they further felt will help them in their work.

CLOSING CEREMONY

The training course was concluded on Thursday 14 June 2007 with a short closing ceremony officiated by the national Course Coordinator Ms. Anka Rajkovic. Mr. Jonathan Pace, Senior Programme Officer at REMPEC thanked the experts/lecturers for their presentations and input during the course, as well as the participants for their interest and active participation. He further referred to the excellent facilities made available by the competent national authorities of Montenegro, including the outstanding interpretation provided, and expressed, in the name of REMPEC and the lecturers, his renewed thanks to the Montenegro Authorities.

At the end of the closing ceremony, the experts/lecturers, Mr. Fernando Plaza and Mr. Klass J. Bolt, assisted Mr. Jonathan Pace, REMPEC Course Coordinator, in distributing the certificates of attendance to all the participants.

CONCLUSIONS AND RECOMMENDATIONS

The organization and running of the Course was considered to be of a good level and it was believed that this was primarily due to the adequate preparations carried out by REMPEC and the Maritime Safety Department of the Republic of Montenegro. It was also noted that the majority of participants were of a very good level and that this was due to the fact that most of them were involved either in marine operations or in flag or port State ship inspections.

Whilst it was generally felt that the outcome of the course was successful, the REMPEC Course Coordinator and the experts/lecturers suggest that, in future training courses, the training course days should be of a shorter duration. Moreover, they also suggest the organization of more classroom exercises which should facilitate the interaction and the feedback of the participants.

The active involvement of the participants and their feedback indicated that the main objectives of the national training course were achieved and that the Course was a success. This was confirmed by the response obtained from the Evaluation Form. It is expected that comments and suggestions made by the participants through the Evaluation Forms as well as during the Course will assist REMPEC in planning future training activities.

ANNEX I
PROGRAMME

DAY 1	TUESDAY, 12 JUNE 2007
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09.00 – 09.30	Registration of participants	
09.30 – 10.00	Opening of the Course and Introduction	REMPEC
10.00 – 10.30	<i>Coffee break</i>	
10.30 – 11.30	Marine Pollution	Mr. K. J. Bolt (The Netherlands)
11.30 – 12.30	IMO's role, mandate and actions with particular reference to marine environment protection	Mr. F. Plaza (Spain)
12.30– 14.00	<i>Lunch</i>	
14.00 – 15.30	The MARPOL Convention – Background, Structure, Rights and Obligations	Mr. F. Plaza (Spain)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 17.30	MARPOL Annex I – Overview and requirements	Mr. K. J. Bolt (The Netherlands)

DAY 2	WEDNESDAY, 13 JUNE 2007
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09.00 – 10.30	MARPOL Annex II – Overview and requirements	Mr. K. J. Bolt (The Netherlands)
10.30 – 11.00	<i>Coffee Break</i>	
11.00 – 11.45	The Maritime Administration: Key issues for the effective implementation of MARPOL	Mr. F. Plaza (Spain)
11.45 – 12.30	Meeting the obligations of MARPOL	Mr. F. Plaza (Spain)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 15.30	MARPOL Annex III, IV and V - Overview and requirements	Mr. K. J. Bolt (The Netherlands)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 17.30	Obligatory IMO Codes under the MARPOL Convention	Mr. F. Plaza (Spain)

DAY 3	THURSDAY, 14 JUNE 2007
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09.00 – 10.30	MARPOL Annex VI – Overview and requirements	Mr. K. J. Bolt (The Netherlands)
10.30 – 11.00	<i>Coffee break</i>	
11.00 – 12.30	Surveys and Inspections	Mr. F. Plaza (Spain)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 15.00	Certification and Documentation Exercise	Mr. K. J. Bolt (The Netherlands)
15.00 – 15.30	<i>Coffee Break</i>	
15.30 – 16.30	Evaluation and Closure	REMPEC

ANNEX II
LIST OF PARTICIPANTS

Certificate Number	Title	Name	Position	Organization	Address	Telephone (telephone, fax, mobile telephone)	E - mail
2607	Capt	Rakočević Krsto	Director	Maritime Safety Department	Maršala Tita br. 7 85 000 Bar Montenegro	+382 (0)85 313 241 +382 (0)85 313 274 +382 (0)69 042 179	ups.direktor@cg.yu
2608	Capt	Ratković Predrag	Head of Search and Rescue division	Maritime Safety Department	Maršala Tita br. 7 85 000 Bar Montenegro	+382 (0)85 303 360 +382 (0)85 313 274 +382 (0)69 632 930	ups.direktor@cg.yu
2609	Ms	Rajković Anka	Advisor for implementation of international regulations	Maritime Safety Department	Maršala Tita br. 7 85 000 Bar Montenegro	+382 (0)85 303 352 +382 (0)85 303 353 +382 (0)69 406 512	msd.intreg@cg.yu
2610	B.Sc.	Kusovac Vasilije	Marine surveyor - Class Statutory surveyor	Maritime Safety Department - Survey department Tivat	Maršala Tita br. 1 Tivat 85 320 Montenegro	+382 (0)82 671 252 +382 (0)82 671 251 +382 (0)69 212 543	aps.tehninspect@cg.yu
2611	Ms	Rakočević Ksenija	Assistant advisor for implementation of international regulations	Maritime Safety Department	Maršala Tita br. 7 85 000 Bar Montenegro	+382 (0)85 303 352 +382 (0)85 303 353 +382 (0)69 019 741	sunce82@yahoo.com ksenija_82@hotmail.com
2612	Mr	Jurišić Goran	Safety/security inspector	Ministry of Transport, Maritime Affairs and Telecommunications Harbor Master's Office - Bar	Bulevar 13. Jula br.18 85 000 Bar Montenegro	+382 (0)85 302 060 +382 (0)85 302 060 +382 (0)69 035 423	mingo@cg.yu
2613	Capt	Fuštić Mirko	PSC inspector	Ministry of Transport, Maritime Affairs and Telecommunication Harbor Master Office - Bar	Bulevar 13. Jula br.18 85 000 Bar Montenegro	+382 (0)85 317 900 +382 (0)85 317 900 +382 (0)69 028 081	mirkofustic@cg.yu

Certificate Number	Title	Name	Position	Organization	Address	Telephone (telephone, fax, mobile telephone)	E - mail
2614	M.Sc.B. Techn.	Milošević Snežana	Tehnology project Engineer	Development division of the Port Bar	Obala 13. Jul 85 000 Bar Montenegro	+382 (0)85 312 666 +382 (0)85 312 666 +382 (0)67 317 019	snezana.milosevic@lukabar.cg.yu
2615	c/e	Ljesar Gojko	PSCD	Ministry of Transport, Maritime Affairs and Telecommunication Harbor Master Office – Kotor	Njegoševa bb 85 330 Kotor Montenegro	+382 (0)82 304 312 +382 (0)82 304 313 +382 (0)69 691 671	kapetani@cg.yu
2616	Ms	Kusovac Ana	Advisor in Maritime sector	Ministry of Transport, Maritime Affairs and Telecommunication	Zgrada Vektre 81 000 Podgorica Montenegro	+382 (0) 81 482 197 +382 (0)81 234 064 +382 (0)81 234 342 +382 (0)67 233 330	annak@mn.yu
2617	Capt	Crnčević Veselin	PFSO	The Port of Bar	Ilino 226 85 000 Bar Montenegro	+ 382 (0)85 312 409 + 382 (0)85 312 409 + 382 (0)67 333 595	veselin.crncevic@lukabar.cg.yu
2618	Mr	Pešikan Đuro	Manager of safety and enviromental department	Adriatic Shipyard Bijela	Bijela 85 343 Montenegro	+ 382 (0)88 671 857 +382 (0)88 671 857 +382 (0)67 342 151	asy_safety@cg.yu
2619	Mr	Hadžiabdić Zoran	Independed environmental officer	Adriatic Shipyard Bijela	Bijela 85 343 Montenegro	+382 (0)67 253 908	z.hadziabdic@asybijela.com
2620	Ms	Mašanović Milica	Co – operator for maritime affairs and tourism	Public enterprise for the Costal Zone Management	Popa Jola Zeca bb Budva 85 310 Montenegro	+382 (0)86 402 060 +382 (0)86 452 685 +382 (0)67 452 685	jpmdcg@cg.yu
2621	Mr	Lasica Zoran	Comander	Maritime police unit	Bulevar Sv. Petra Cetinjskog 7 81 000 Podgorica Montenegro	+382 (0)67 284 567 +382 (0)81 247 689 +382 (0)67 505 609	zlasica@cg.yu

Certificate Number	Title	Name	Position	Organization	Address	Telephone (telephone, fax, mobile telephone)	E - mail
2622	Mr	Subotić Risto	Chief of firemen and rescue workers	Fire department Municipality of Tivat	Pakovo bb 85 330 Tivat Montenegro	+382 (0) 82 671 318 +382 (0) 82 671 387 +382 (0) 67 342 841	/
2623	Mr	Momčilović Vaso	Surveyor for hull	Maritime Safety Department - Survey department Tivat	Maršala Tita br. 1 Tivat 85 320 Montenegro	+382 (0)82 671 252 +382 (0)82 671 251 +382 (0)69 040 563	ups.inspect@cg.yu
2624	Capt	Nikitović Zoran	Director	Private enterprise "Hemosan"	85 000 Bar Montenegro	+382 (0)85 346 232 +382 (0)85 346 233 +382 (0) 67 314 218	hemosan@cg.yu
2625	Major	Luković Nebojša	Safety and enviromental officer	Navy	Kumbor bb 85 340 Herceg Novi Montenegro	+382 (0) 88 640 419 +382 (0) 88 640 246 +382 (0) 69 086 475	nesko@cg.yu
2626	Mr	Mandić Maksim	Fire fighter and rescue worker	Fire department Municipality of Kotor	Njegoševa bb 85 330 Kotor Montenegro	+382 (0) 82 325 480 +382 (0) 82 325 957 +382 (0) 69 343 872	maksko@cg.yu

ANNEX III

CERTIFICATE



IMO



REMPEC



MAP



UNEP

**REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE
FOR THE MEDITERRANEAN SEA
(REMPEC)**

CERTIFICATE

No.

This is to certify that

has attended the

**NATIONAL TRAINING COURSE ON
THE MARPOL CONVENTION**

**Bar, Montenegro
12-14 June 2007**

organized within the framework of the

MEDITERRANEAN ACTION PLAN

by the

**REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE
FOR THE MEDITERRANEAN SEA (REMPEC)**

in co-operation with the

**MARITIME SAFETY DEPARTMENT
MINISTRY OF TRANSPORT, MARITIME AFFAIRS
AND TELECOMMUNICATIONS
REPUBLIC OF MONTENEGRO**

Mr. Frederic HEBERT
Director, REMPEC

ANNEX IV

EVALUATION FORM

1. Did the course meet your expectations?

Beyond your expectations

More or less on par with your expectations

Below your expectations

2. Generally speaking, how do you judge the content and quality of the lectures/presentations?

Very good Quite good

Good Not good enough

3. Did you acquire new knowledge during this course?

Very much

Some

Not enough

4. Will the knowledge acquired during this course help you in your current work?

Very much

Enough

No

Other comments? _____

5. Do you think that the duration of the lectures/presentations was adequate?

About right

Too long

Not long enough

6. Did you have enough time for questions?

Yes

No

7. In your opinion, are there any other issues or topics which the course should have covered?

8. Do you think that it was useful to meet other persons from other national Ministries, offices, etc.)?

Yes

No

9. Which lectures/presentations did you find most interesting?

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

10. Which lectures/presentations did you find least interesting?

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

11. Generally speaking, are you satisfied with the course?

Very satisfied

Satisfied

Unsatisfied

12. Other comments? _____

ANNEX V

EVALUATION RESULTS

1. Did the course meet your expectations?
- | | | |
|--|--|--------|
| Beyond your expectations | | 38.89% |
| More or less on par with your expectations | | 50% |
| Below your expectations | | 11.11% |
2. Generally speaking, how do you judge the content and quality of the lectures/presentations?
- | | | | |
|-----------|--------|-----------------|--------|
| Very good | 66.67% | Quite good | 11.11% |
| Good | 22.22% | Not good enough | - |
3. Did you acquire new knowledge during this course?
- | | |
|------------|--------|
| Very much | 77.78% |
| Some | 22.22% |
| Not enough | - |
4. Will the knowledge acquired during this course help you in your current work?
- | | |
|-----------|--------|
| Very much | 44.44% |
| Enough | 50% |
| No | 5.56% |
- Other comments?
- No comments
5. Do you think that the duration of the lectures/presentations was adequate?
- | | |
|-----------------|--------|
| About right | 88.89% |
| Too long | - |
| Not long enough | 11.11% |

6. Did you have enough time for questions?

Yes	100%
No	-

7. In your opinion, are there any other issues or topics which the course should have covered?

- More examples of sea pollution from ships and shore

8. Do you think that it was useful to meet other persons from other national Ministries, offices, etc.)?

Yes	72.22%
No	27.78%

9. Which lectures/presentations did you find most interesting?

- | | |
|---|---|
| - General lectures/presentation on MARPOL (2 respondents) | - Marine pollution (4 respondents) |
| - Annexes of MARPOL (4 respondents) | - Certification and Documentation Exercise (1 respondent) |
| - Surveys and Inspections (3 respondents) | - IMO's role, mandate and functions (1 respondent) |

10. Which lectures/presentations did you find least interesting?

- | | |
|---|----------------------|
| - IMO Mandatory Codes under MARPOL (1 respondent) | - DVD (1 respondent) |
| - Annex IV of MARPOL (1 respondent) | |
| - Surveys and Inspections (1 respondent) | |

11. Generally speaking, are you satisfied with the course?

Very satisfied	55.56%
Satisfied	44.44%
Unsatisfied	-

12. Other comments?

- Looking forward to the next training course



Experts/Lecturers and REMPEC Course Co-ordinator



Participants



Table Top Exercise

