**ANNEX II.4**

**STANDARD FORM FOR REQUEST OF EQUIPMENT, PRODUCTS AND SPECIALIZED PERSONNEL**

|  |  |
| --- | --- |
| REFERENCE |  |
| INCIDENT NAME |  |
| LOCATION |  |
| DATE/TIME / (UTC) |  |

**Address to:**

1. directly to Contracting Party(ies) to the Prevention and Emergency Protocol; or,
2. through REMPEC to Contracting Party(ies) or other assistance mechanisms; or,
3. to other resources providers.

**Copied to:** [emergency@rempec.org](mailto:emergency@rempec.org)

**From authorized requesting authority**

|  |  |
| --- | --- |
| Name and position: |  |
| Date |  |

**Contacts of the authority requesting the assistance**

|  |  |
| --- | --- |
| Authority name and full address: |  |
| Name of the person in charge: |  |
| Function: |  |
| Office phone: |  |
| Mobile phone available 24h/24: |  |
| Email address: |  |

**Authority in charge of the reception/return of the equipment/products provided[[1]](#footnote-1)**

|  |  |
| --- | --- |
| Authority name and full address: |  |
| Name of the person in charge: |  |
| Function: |  |
| Office phone: |  |
| Mobile phone available 24h/24: |  |
| Email address: |  |

**Authority who will have the overall operational control**

|  |  |
| --- | --- |
| Authority name and full address: |  |
| Name of the person in charge: |  |
| Function: |  |
| Office phone: |  |
| Mobile phone available 24h/24: |  |
| Email address: |  |

**Location where the equipment has to be sent**

(Include the name and location of the closest airport/port, as appropriate)

**Equipment and products required** *(tick the appropriate boxes)*

Type and quantity of equipment and products needed (as precisely as possible).

**Booms**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications (e.g. Connection types[[2]](#footnote-2)) | Quantity required | Remarks |
| Inflatable booms |  |  |  |
| Water ballast booms |  |  |  |
| Offshore booms |  |  |  |
| Harbour booms |  |  |  |
| Fire Booms |  |  |  |
| Other booms |  |  |  |
| Blower |  |  |  |

**Sorbent**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Sheets or pads |  |  |
| Rolls |  |  |
| Pillows |  |  |
| Booms |  |  |
| Mops |  |  |
| Bulk Hydrophobic |  |  |
| Bulk all liquid |  |  |
| Other |  |  |

**Skimmer**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Oleophilic Disc |  |  |
| Oleophilicrop mop |  |  |
| Oleophilic Drum |  |  |
| Oleophilic brush |  |  |
| Oleophilic belt |  |  |
| Non-Oleophilic vacuum/suction |  |  |
| Non-Oleophilic weir |  |  |
| Non-Oleophilic belt |  |  |
| Non-Oleophilic drum |  |  |
| Other |  |  |

**Pump**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Pump alone |  |  |
| Pump with water injection |  |  |
| Underwater pumping system |  |  |
| Cargo transfer pump |  |  |
| Other |  |  |

**Storage**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Floating Storage Units (tanks) |  |  |
| Floating Storage Units (barge) |  |  |
| Big Bag on barge |  |  |
| Open top collapsible containers with supporting frame |  |  |
| Shoreline recovery pillow tanks |  |  |
| Other |  |  |

**Dispersant / Bioremediation agent**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Conventional dispersants (2nd generation) |  |  |  |
| Concentrate dispersants (3rd generation) |  |  |  |
| Bioremediation agent |  |  |  |
| Other |  |  |  |

**Dispersant spraying systems**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Fixed spraying systems for helicopter |  |  |
| Independent spraying bucket |  |  |
| Conventional dispersant spraying system for boat |  |  |
| Systems for spraying conventional dispersants |  |  |
| Systems for spraying concentrate pre-diluted into sea water |  |  |
| Systems for spraying neat dispersants |  |  |
| Portable units for individual use |  |  |
| Other |  |  |

**Spraying carrier Type**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Crop spraying aircraft |  |  |  |
| Spraying multi-engine aircraft |  |  |  |
| POD spraying aircraft |  |  |  |
| Large Self Contained spraying system |  |  |  |
| Other |  |  |  |

**Vessel**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Response vessel |  |  |
| Rescue vessel |  |  |
| Tug boat |  |  |
| Dinghy |  |  |
| Egmopol |  |  |
| Multipurpose vessel |  |  |
| Offshore supply vessel |  |  |
| Other |  |  |

**Aircraft**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
|  |  |  |  |
|  |  |  |  |

**Personal Protective Equipment**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Protective clothing |  |  |  |
| Respiratory system |  |  |  |
| Specialized diving equipment |  |  |  |
| Other |  |  |  |

**Other Devices**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Subsea location devices |  |  |  |
| Subsea recovery device |  |  |  |
| Subsea dispersant application device |  |  |  |
| Well capping |  |  |  |
| Other |  |  |  |

**Specialized Personnel**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Field of competences | Quantity required | Remarks |
| Experts | Salvage |  |  |
|  | Diving |  |  |
|  | Naval Architect |  |  |
|  | Health and Safety |  |  |
|  | Chemical |  |  |
|  | Firefighting |  |  |
| Tasks | Field of competences |  |  |
| Supervisors | Shoreline clean-up  Chemical  Firefighting |  |  |
| Team Leader |  |  |
| On Scene Coordinator |  |  |
| Strike team |  |  |

**Measures taken by the Requesting State to facilitate the transfer and use of the equipment**

|  |
| --- |
| Facilitation of customs formalities (immediate customs clearance of all arriving material and, if needed, authorize their use; equipment should be admitted on a temporary basis and products should be admitted free of excise and duties) |
|  |
| Immigration and arrival procedures as well as customs formalities (immediate clearing) for specialized personnel and personnel needed for operating the equipment |
|  |
| Supply of all that is needed for the correct operation and maintenance of equipment |
|  |
| For ships requests: ensure that ships are granted all necessary authorizations (e.g. authorization to navigate) |
|  |
| For aircrafts requests: ensure that aircraft are cleared to fly in the national air space. A flight plan or a flight notification has to be filed and accepted as an authorization for aircraft to take off, land ashore or at sea outside regular customs airfields. |
|  |

**Note for the return of equipment/products:**

The Requesting State undertakes to return the equipment as soon as the operations are completed, if requested to do so by the supplier.

Return, once response operations are over, all unused products and ensure that returned equipment is in the best possible working order.

Send a report on the effectiveness of equipment, products and personnel provided, to the appropriate Authorities of the Assisting Party. A copy of the report has to be sent to REMPEC.

Signature of the authorized requesting authority Date

Name and function of the authorized requesting authority

**APPENDIX**

**FIELD STANDARD FORM FOR REQUEST OF EQUIPMENT, PRODUCTS AND SPECIALIZED PERSONNEL**

(to be filled by the technical expert in the field command structure)

**Form filled in by**

Name: *(technical expert)*

Date:

**Location where the equipment has to be sent**

(Name and exact localisation)

**Access information**

(Provide information on logistical requirement to carry equipment onsite)

**Equipment and products required (tick the appropriate boxes)**

(Type and quantity of equipment and products needed (as precisely as possible)).

**Booms**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications (e.g. Connection types[[3]](#footnote-3)) | Quantity required | Remarks |
| Inflatable booms |  |  |  |
| Water ballast booms |  |  |  |
| Offshore booms |  |  |  |
| Harbour booms |  |  |  |
| Fire Booms |  |  |  |
| Other booms |  |  |  |
| Blower |  |  |  |

**Sorbent**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Sheets or pads |  |  |
| Rolls |  |  |
| Pillows |  |  |
| Booms |  |  |
| Mops |  |  |
| Bulk Hydrophobic |  |  |
| Bulk all liquid |  |  |
| Other |  |  |

**Skimmer**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Oleophilic Disc |  |  |
| Oleophilicrop mop |  |  |
| Oleophilic Drum |  |  |
| Oleophilic brush |  |  |
| Oleophilic belt |  |  |
| Non-Oleophilic vacuum/suction |  |  |
| Non-Oleophilic weir |  |  |
| Non-Oleophilic belt |  |  |
| Non-Oleophilic drum |  |  |
| Other |  |  |

**Pump**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Pump alone |  |  |
| Pump with water injection |  |  |
| Underwater pumping system |  |  |
| Cargo transfer pump |  |  |
| Other |  |  |

**Storage**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Floating Storage Units (tanks) |  |  |
| Floating Storage Units (barge) |  |  |
| Big Bag on barge |  |  |
| Open top collapsible containers with supporting frame |  |  |
| Shoreline recovery pillow tanks |  |  |
| Other |  |  |

**Dispersant / Bioremediation agent**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Conventional dispersants (2nd generation) |  |  |  |
| Concentrate dispersants (3rd generation) |  |  |  |
| Bioremediation agent |  |  |  |
| Other |  |  |  |

**Dispersant spraying systems**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Fixed spraying systems for helicopter |  |  |
| Independent spraying bucket |  |  |
| Conventional dispersant spraying system for boat |  |  |
| Systems for spraying conventional dispersants |  |  |
| Systems for spraying concentrate pre-diluted into sea water |  |  |
| Systems for spraying neat dispersants |  |  |
| Portable units for individual use |  |  |
| Other |  |  |

**Spraying carrier Type**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Crop spraying aircraft |  |  |  |
| Spraying multi-engine aircraft |  |  |  |
| POD spraying aircraft |  |  |  |
| Large Self Contained spraying system |  |  |  |
| Other |  |  |  |

**Vessel**

|  |  |  |
| --- | --- | --- |
| Type | Quantity required | Remarks |
| Response vessel |  |  |
| Rescue vessel |  |  |
| Tug boat |  |  |
| Dinghy |  |  |
| Egmopol |  |  |
| Multipurpose vessel |  |  |
| Offshore supply vessel |  |  |
| Other |  |  |

**Aircraft**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
|  |  |  |  |
|  |  |  |  |

**Personal Protective Equipment**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
|  |  |  |  |
| Protective clothing |  |  |  |
| Respiratory system |  |  |  |
| Specialized diving equipment |  |  |  |
| Other |  |  |  |

**Other Devices**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Specifications | Quantity required | Remarks |
| Subsea location devices |  |  |  |
| Subsea recovery device |  |  |  |
| Subsea dispersant application device |  |  |  |
| Well capping |  |  |  |
| Other |  |  |  |

**Specialized Personnel**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Field of competences | Quantity required | Remarks |
| Experts | Salvage |  |  |
|  | Diving |  |  |
|  | Naval Architect |  |  |
|  | Health and Safety |  |  |
|  | Chemical |  |  |
|  | Firefighting |  |  |
| Tasks | Field of competences |  |  |
| Supervisors | Shoreline clean-up  Chemical  Firefighting |  |  |
| Team Leader |  |  |
| On Scene Coordinator |  |  |
| Strike team |  |  |

**Approved by on scene commander**

On scene commander signature Date

Name of on scene commander

1. Responsible for the equipment from the arrival in the country, transfer onsite and return [↑](#footnote-ref-1)
2. ASTM, Universal type 1, Universal type 2, Us Navy, Hinge & Pin or NOFI [↑](#footnote-ref-2)
3. ASTM, Universal type 1, Universal type 2, Us Navy, Hinge & Pin or NOFI [↑](#footnote-ref-3)